

# EDAA Privacy Statement

This statement explains how EDAA VZW, a Belgian non-profit corporation with registered office at Kapeldreef 75, 3001 Leuven, Belgium, respects the privacy of its members and all other people that share private/personal information with EDAA VZW or one of its subcontractors (hereafter collectively referred to as “EDAA”).

This privacy statement is in accordance with the General Data Protection Regulation (EU) 2016/679.

## **What information do we collect?**

Personal data processed by EDAA may include:

- first name and surname
- address, telephone numbers, e-mail address
- copies of identification documents
- information on your educational or professional background
- your organization (company, school, university, etc.)
- IP address
- other information that you have provided , either in writing, by filling out forms or during conversations or contacts that you have with EDAA representatives .

EDAA will not process any sensitive or special category of personal data. EDAA will not process any personal data on children.

## **How do we collect your personal data?**

EDAA processes personal data that have been provided by you directly to EDAA or that have been obtained by EDAA while providing you with information that has been requested by you or by your organization.

Some parts of the EDAA website may ask you to submit personal data to benefit from specified features. You may also submit personal data through the “Membership application form” section of the site.

As you visit an EDAA website, certain personal data can be collected by us.

## **How do we use your personal data?**

Your personal data will be used by EDAA, or by service providers acting on behalf of EDAA, to provide you with information that you have shown interest in or that you have requested from EDAA. Personal data can also be used to provide you with information concerning EDAA or to organize your participation in events organized, sponsored or co-sponsored by EDAA.

EDAA has entered into processing agreements with third-party service providers that process personal data on its behalf. These processing agreements contain the same level of guarantees with regard to the use and security of personal data as the level of guarantees EDAA is providing

in this privacy statement. EDAA remains responsible for the processing of personal data by service providers acting on its behalf.

Your personal data will not be transferred for use by third parties except by service providers who are acting on behalf of EDAA.

EDAA will not export any personal data outside the European Union and will not allow any provider acting on its behalf to export any personal data outside the European Union if such export is not covered by an EU adequacy decision. An EU adequacy decision guarantees a level of protection that is essentially equivalent to the protection offered in the European General Data Protection Regulation.

EDAA will not sell, trade, or rent your personal identification information to others. We may share generic aggregated demographic information not linked to any personal identification information regarding members, visitors and users with our business partners and trusted affiliates for the purposes outlined above.

### **What are your rights with regard to your personal data?**

You can request details of the personal data that we are holding on you. In order to do so, we kindly ask you to request details on your personal data or request an upgrade of your data by sending us an email at [privacy@EDAA.com](mailto:privacy@EDAA.com).

If at any time you would like to unsubscribe as a EDAA member, you can send a request for doing this to [privacy@EDAA.com](mailto:privacy@EDAA.com).

### **Questions and Complaints**

If you have any other question or if you are concerned by an alleged breach of privacy law or any other regulation by EDAA, you can contact EDAA at [privacy@EDAA.com](mailto:privacy@EDAA.com).

If you are not satisfied with the way in which EDAA handles your complaint, you have the possibility to complain to the Belgian Privacy Commission with following contact details:

Drukpersstraat 35  
1000 Brussel  
+32 (0)2 274 48 00  
+32 (0)2 274 48 35  
[commission@privacycommission.be](mailto:commission@privacycommission.be)